

Concordia University Records Management and Archives

Finding Aid - Department of Athletics fonds (I034.1)

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Concordia University Records Management and Archives

1455 de Maisonneuve West, H-1015

Montreal

Quebec

Canada

H3G 1M8

Telephone: 514-848-2424, x 7970

Email: archives@concordia.ca

<http://www.concordia.ca/offices/archives.html>

<http://concordia.accessmemory.org/index.php/department-of-athletics-fonds>

Department of Athletics fonds

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Summary information

Repository:	Concordia University Records Management and Archives
Title:	Department of Athletics fonds
ID:	I034.1
Date:	1901-1975 (date of creation)
Physical description:	1,5 m. of textual records ca. 400 photographs ca. 60 films ca. 40 objects 2 posters
Language:	English
Dates of creation, revision and deletion:	

Administrative history / Biographical sketch

Note

There is a long tradition of athletics at Loyola. Almost as soon as the College was founded, field days (track and field competitions) were held once a year. In the Loyola College Review of 1915, the Sport pages refer to the Field Day, but also to numerous competitive sports, including Football, Hockey, and Basketball.

In the 1934-35 calendar, the Physical Culture section states that the physical training is by no means overlooked. The mandate of the Loyola College Athletic Association is also stated: The Loyola College Athletic Association was formed to encourage physical exercise and to create and foster a college spirit among the students. All athletics matters were under the supervision of the Athletic Board of Control. Intra-mural leagues were organized and the college was represented in inter-collegiate leagues as well. In 1965, Edmund Enos was appointed director of the Department of Athletics. Under his direction, Loyola's Athletic Program was extended and was considered one of the best in the country. The teams who defended the Loyola colors were called the Warriors for men and the Tommies for women. The Sports Hall of Fame came into existence in 1967 to honour Loyola athletes and builders. Today, the program still exists as the Concordia Sports Hall of Fame. The Department published Programs in the 1960s and 1970s which took different names over the years: Loyola Athletic Programme, Program, Athletic Program, etc. Loyola College merged with Sir George Williams University in 1974 to create Concordia University. Following the recommendations of a committee to evaluate the Student Services area, the two departments were merged into a single unit in 1975. The director of the Loyola College Department of Athletics, Ed Enos, became director of the newly formed department.

Scope and content

The fonds documents the activities including the intra-mural and varsity programs of the Loyola College Department of Athletics from 1901 until 1975.

It contains team contracts, rosters, programs, schedules, reports, press clippings, films of games, objects, photographs, etc. It also contains files related to the introduction of the program in Bio-Physical Education which was initiated by the Department of Athletics and its director, Ed Enos.

The fonds is organized in the following series:

I034.1/1131 Curriculum Development Files - Faculties and Academic Departments

I034.1/1310 Academic Session Organization

I034.1/1330 Teaching Activities

I034.1/4210 University Policies and Procedures

I034.1/4310 Internal Audit

I034.1/5110 Planning

I034.1/5111 Committees and Meetings

I034.1/5112 Reports, Studies and Analyses

I034.1/5160 University Events

I034.1/5170 External Relations

I034.1/5172 Public Relations Activities

I034.1/5250 Group Insurance

I034.1/5260 Civil Liability Insurances

I034.1/5262 Insurance Claims without Litigation

I034.1/5410 Internal News and Announcements

I034.1/5420 Media Relations

I034.1/5430 Media Coverage

I034.1/5460 Promotional Materials

I034.1/6110 Staff and Position Management

I034.1/6111 Job Profiles

I034.1/6131 Job Posting and Hiring Criteria

I034.1/6210 Administrative and Support Staff # Permanent Employee Files

I034.1/8110 Space Management

I034.1/8120 Property Files

I034.1/9211 Historical Evolution

I034.1/9510 Recreation Programs Management

I034.1/9520 Varsity Sport Management

I034.1/9530 Varsity Sport Teams and Clubs

I034.1/9540 Championships and Tournaments

I034.1/9550 Sport and Athletics Recognition Events

I034.1/9560 Athletics Awards and Bursaries

Notes

Title notes

Immediate source of acquisition

The documents were transferred to the Concordia University Records Management and Archives Department by the Concordia University Recreation and Athletics Department between 1974 and 1978.

Restrictions on access

Access to series 6110 Staff and Position Management, 6210 Administrative and Support Staff # Permanent Employee Files, 9530 Varsity Sport Teams and Clubs, 9540 Championships and Tournaments, 9550 Sport and Athletics Recognition Events is restricted. Some files in series 9510 Recreation Programs Management are also restricted.

Finding aids

Box listings available. For the audio materials see the AV Document database.

Accruals

No further accruals are expected.

Other notes

- **Publication status:** Published
- **Accompanying material:** Other records related to Recreation and Athletics can be found in the Loyola College Office of the President fonds (I147).

Access points

- Montreal (place)

Series descriptions

Series I034.1/1131: Curriculum Development Files - Faculties and Academic Departments
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<p><u>Date:</u> 1969-1975 (date of creation)</p>
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<u>Physical description</u> : 2 files				
File / item list				
Ref code	Title	Dates	Access status	Container
01	File - An Introduction to the Field of Health, Physical Education, and Recreation	1969-1970		
02	File - Bio-Physical Education	1974-1975		
Series I034.1/1310: Academic Session Organization				
<u>Date</u> : 1972 (date of creation)				
<u>Physical description</u> : 1 file				
File / item list				
Ref code	Title	Dates	Access status	Container
01	File - Co-operative Education	1972		
Series I034.1/1330: Teaching Activities				
<u>Date</u> : 1971-1972 (date of creation)				
<u>Physical description</u> : 1 file				
<u>Access points</u> :				
<ul style="list-style-type: none"> • Textual record (documentary form) 				
File / item list				
Ref code	Title	Dates	Access status	Container
01	File - Sports Course	1971-1972		
Series I034.1/9211: Historical Evolution				
<u>Date</u> : [19--]-1975 (date of creation)				
<u>Physical description</u> : ca. 400 photographs ca. 40 objects 8 files				
<u>Access points</u> :				
<ul style="list-style-type: none"> • Textual record (documentary form) 				
File / item list				
Ref code	Title	Dates	Access status	Container
01	File - Daily Diary	1969-1971		
02	File - Press Releases from Other Institutions Mentioning Loyola	1971-1972		
03	File - Correspondence In	1970-1971		
04	File - Ed Enos' Correspondence	1970-1972		
05	File - En Enos' Thank You Letters	1969-1972		

06	File - Art Noseworthy's Correspondence	1971-19174		
07	File - Correspondence from SGWU Department of Physical Education	1971-1973		
08	File - Quebec Correspondence	1970-1971		
Series I034.1/4210: University Policies and Procedures				
<u>Date:</u> [196-?] (date of creation)				
<u>Physical description:</u> 1 file				
File / item list				
Ref code	Title	Dates	Access status	Container
01	File - Procedures to be Followed to Control Actual and Commitment Costs	[196-?]		
Series I034.1/4310: Internal Audit				
<u>Date:</u> 1972 (date of creation)				
<u>Physical description:</u> 1 file				
File / item list				
Ref code	Title	Dates	Access status	Container
01	File - Audits	1972		
Series I034.1/5110: Planning				
<u>Date:</u> 1974-1975 (date of creation)				
<u>Physical description:</u> 1 file				
File / item list				
Ref code	Title	Dates	Access status	Container
	File - Department Merger	1974-1975		
Series I034.1/5111: Committees and Meetings				
<u>Date:</u> 1963-1974 (date of creation)				
<u>Physical description:</u> 6 files				
File / item list				
Ref code	Title	Dates	Access status	Container
01	File - Loyola College Athletic Association	1963-1973		
02	File - Student Life Committee on Athletics	1969		
03	File - Athletic Policy Advisory Board	1968-1971		
04	File - Student Services Finance Committee	1974-06-06		
05	File - Minutes of C.O.P. Meetings	1973		
06	File - Athletic Complex Committee	1967-04-05		

Series I034.1/5112: Reports, Studies and Analyses

Creator: Loyola College. Department of Athletics

Date: 1969-1972 (date of creation)

Physical description: 3 files

File / item list

Ref code	Title	Dates	Access status	Container
01	File - Savage-Despland Report	1969-1970		
02	File - Annual Report	1971-1972		
03	File - Student Services	1969-1970		

Series I034.1/5160: University Events

Date: 1969-1973 (date of creation)

Physical description: 8 files

File / item list

Ref code	Title	Dates	Access status	Container
01	File - Tour of Canada by the Table Tennis Team of the People's Republic of China	1972		
02	File - 75th Anniversary Sports Night	1972		
03	File - Second Annual North American Trainer's School of Techniques – Loyola College	1969		
04	File - Children's Christmas Party	1971-1973		
05	File - First Annual Soccer Parents day	1971		
06	File - Parents – Coaches Clinic	1972		
07	File - Soccer Coaches Clinic	1972		
08	File - Community Approaches to Physical Fitness – Lethbridge Conference	1973		

Series I034.1/5170: External Relations

Date: 1968-1975 (date of creation)

Physical description: 5 files

File / item list

Ref code	Title	Dates	Access status	Container
01	File - Province of Quebec Directors of Athletics of Universities and Colleges	1968		
02	File - CIAU	1973-1975		
03	File - Central Canada Intercollegiate Football Conference	1969-1971		
04	File - OSLAA	1969-1970		
05	File - Association des professionnels de l'activité physique du Québec	1973-1974		

Series I034.1/5172: Public Relations ActivitiesDate: 1967-1970 (date of creation)Physical description: 1 file**File / item list**

Ref code	Title	Dates	Access status	Container
01	File - Public Relations	1967-1970		

Series I034.1/5250: Group InsuranceDate: [197-?]-1973 (date of creation)Physical description: 1 file**File / item list**

Ref code	Title	Dates	Access status	Container
01	File - Accident and Sickness Plan	[197-?]-1973		

Series I034.1/5260: Civil Liability InsurancesDate: 1966-1972 (date of creation)Physical description: 1 file**File / item list**

Ref code	Title	Dates	Access status	Container
01	File - Insurance	1966-1972		

Series I034.1/5262: Insurance Claims without LitigationDate: 1970-1971 (date of creation)Physical description: 1 file**File / item list**

Ref code	Title	Dates	Access status	Container
01	File - Insurance Claims	1970-1971		

Series I034.1/5410: Internal News and AnnouncementsDate: 1970 (date of creation)Physical description: 1 file**File / item list**

Ref code	Title	Dates	Access status	Container
01	File - Internal Memos	1970		

Series I034.1/5420: Media Relations

<u>Date:</u> 1966-1974 (date of creation)				
<u>Physical description:</u> 18 files				
File / item list				
Ref code	Title	Dates	Access status	Container
01	File - Press Releases	[1970?]		
02	File - Press Releases	1971-1972		
03	File - Basketball Press Releases	1971-1972		
04	File - Press Releases – Soccer and Football	1971-1972		
05	File - Press Releases	1973-1974		
09	File - News Releases	1968-1969		
10	File - Press Releases and Articles	1970-1971		
11	File - Press Kits and Booklets	1966-1967, 1973-1974		
12	File - Press Releases	1970-1971		
13	File - Press Releases	1968		
14	File - Press Releases	1967		
15	File - Media Relations	1971		
16	File - Press Releases – Football and Soccer	1968-1971		
17	File - Press Releases – Basketball	1970-1971		
18	File - Press Releases – Hockey	1970-1971		
06	File - Hockey Press Releases	1971-1972		
07	File - Hockey – Press Information Guide	1973-1974		
08	File - Press Release	[1970]-[1971]		
Series I034.1/5430: Media Coverage				
<u>Date:</u> 1967-1975 (date of creation)				
<u>Physical description:</u> 11 files				
File / item list				
Ref code	Title	Dates	Access status	Container
01	File - Canadian Press	1967		
02	File - Canadian Press	1968		
03	File - Canadian Press	1969		
04	File - Canadian Press	1970-11		
05	File - Canadian Press	1970-12		
06	File - Canadian Press	1971-01-1971-03		
07	File - Canadian Press	1971		
08	File - Canadian Press	1972		
09	File - Clippings	1972-1974		
10	File - Loyola News	1973		
11	File - Press Clippings	1974-1975		
Series I034.1/5460: Promotional Materials				
<u>Date:</u> 1970-1974 (date of creation)				
<u>Physical description:</u> 3 files				

2 posters

File / item list

Ref code	Title	Dates	Access status	Container
01	File - Newspaper Adds for Facility Rentals	[1970?]		
02	File - Letters sent to Newspapers	1970-1971		
03	File - Newsletters	1973-1974		
04	File - Posters	[197-?]		

Series I034.1/6110: Staff and Position ManagementDate: 1968-1971 (date of creation)Physical description: 3 filesRestrictions on access:

Access to series 6110 Staff and Position Management is restricted.

File / item list

Ref code	Title	Dates	Access status	Container
01	File - Staff	1969-1971		
02	File - Academic Qualifications of Athletics Staff	1968		
03	File - Job Analysis Questionnaires	[1969?]		

Series I034.1/6111: Job ProfilesDate: 1971 (date of creation)Physical description: 1 file**File / item list**

Ref code	Title	Dates	Access status	Container
01	File - Assistant Director of Physical Education and Athletics (Women)	1971		

Series I034.1/6131: Job Posting and Hiring CriteriaDate: 1968 (date of creation)Physical description: 1 file**File / item list**

Ref code	Title	Dates	Access status	Container
01	File - Instructor of Women's Physical Education	1968		

Series I034.1/6210: Administrative and Support Staff # Permanent Employee FilesDate: 1968-1970 (date of creation)

Physical description: 1 file

Restrictions on access:

Access to series 6210 Administrative and Support Staff # Permanent Employee Files is restricted.

File / item list

Ref code	Title	Dates	Access status	Container
01	File - Staff Biographies	1968-1970		

Series I034.1/8110: Space Management

Date: 1970 (date of creation)

Physical description: 2 files

File / item list

Ref code	Title	Dates	Access status	Container
01	File - Athletic Facilities	[1970?]		
02	File - Fields	1970		

Series I034.1/8120: Property Files

Date: 1970 (date of creation)

Physical description: 1 file

File / item list

Ref code	Title	Dates	Access status	Container
01	File - Athletic Complex – Blueprint Copies	1970		

Series I034.1/9510: Recreation Programs Management

Date: 1929-1975 (date of creation)

Physical description: 18 files

Restrictions on access:

Some files in series 9510 Recreation Programs Management are restricted.

File / item list

Ref code	Title	Dates	Access status	Container
01	File - Intramural Basketball – Restricted	1972	File Intramural Basketball is restricted.	
02	File - Intramural Football – Restricted	1972	File Intramural Football is restricted.	

03	File - Intramural Hockey – Restricted	[1971]-[1972]	File Intramural Hockey is restricted.
04	File - Co-ed-Clubs	1974-1975	
05	File - Loyola Athletic Programmes	1965-1975	
06	File - Rugby Annual	1929	
07	File - Women Activities	1969-1970	
08	File - Sponsors	1972	
09	File - Intramural Newsletter	1973-1974	
10	File - Program	1974-1975	
11	File - Season Tickets	1971	
12	File - Faculty and Staff Activities	1970	
13	File - Loyola High School Schedules	1971-1974	
14	File - Programs	1970-1971	
15	File - Programs	1966-1972	
16	File - Ski Club	1972-1973	
17	File - The Warriors' Club	1972	
18	File - Athletic Program	1971-1972	

Series I034.1/9520: Varsity Sport Management

Date: 1971-1974 (date of creation)

Physical description: 7 files

File / item list

Ref code	Title	Dates	Access status	Container
01	File - QUAA	1971-1972		
02	File - QUAA	1972-1973		
03	File - GMIAA	1971-1972		
04	File - ASIRM	1972		
05	File - CIAU	1972		
06	File - QUAA News Media Guide	1970-1971		
07	File - Athletics Guides	1970-1974		

Series I034.1/9530: Varsity Sport Teams and Clubs

Date: 1962-1975 (date of creation)

Physical description: 45 cm of textual records

Restrictions on access:

Access to series 9530 Varsity Sport Teams and Clubs is restricted.

File / item list

Ref code	Title	Dates	Access status	Container
01	File - Varsity Football Game Reports	1970-1971		
02	File - Football Game Reports	1970		
03	File - Judo	1970-1971		
04	File - Football Game Report	1969		
05	File - Scheduling	1969-1970		
06	File - Scheduling	1970-1971		

07	File - Football	1970
08	File - Football Schedule	1970-1971
09	File - OSLAA Sport Records	1966-1967
10	File - OSLAA Schedules	1970-1971
11	File - Soccer	1970
12	File - SGWU Football	1971
13	File - Season Tickets	1971-1972
14	File - Schedules	1971-1972
15	File - Line ups	[197-?]
16	File - Junior Varsity Basketball	1972-1974
17	File - QUAA Varsity Football Schedule	1972
18	File - Schedules	1971-1974
19	File - Soccer Schedules	1972-1973
20	File - Team Contracts	1973-1974
21	File - Tickets	1972-1974
22	File - Women's Basketball Schedule	1972-1973
23	File - Recruitment Information	1970-1971
24	File - Recruiting Literature	1970-1971
25	File - US Coaches Recommendation Forms	1971
26	File - Football Squad Information Sheets	1968-1970
27	File - Recruitment	1970
28	File - Schedules	1970
29	File - Hockey Schedule	1969-1970
89	File - Tickets	1971-1972
53	File - Schedules	1971-1972
32	File - Team Contracts	1970-1972
33	File - Season Tickets	1971-1972
34	File - Season Tickets	1972-1973
35	File - Hockey Schedules	1971
36	File - Team Contracts	1972
37	File - Hockey Schedules	1972-1974
38	File - Basketball	[197-?]
39	File - Basketball	1971
40	File - Women's Basketball	1974-1975
41	File - Women's Hockey	[1974?]-[1975?]
42	File - Varsity Travel - Women	1973-1974
43	File - Women's Athletics	1969-1971
44	File - QUAA	1971
45	File - Season Tickets	1968-1970
46	File - Basketball Scheduling	1971-1972
47	File - Scheduling	1971-1972
48	File - Fencing Results	1972
49	File - Football QUAA Game Reports	1971
50	File - Basketball Game Reports	1971
51	File - Basketball Game Reports	1972-1973
52	File - Hockey Rosters	1971-1972
31	File - Schedules	1971-1972
69	File - Basketball	1971-1972
55	File - Boxing	1971-1972
56	File - Bowling	1972
57	File - Basketball Rosters	1971-1972

58	File - Recruitment	1968-1969
59	File - Official Pass	[197-?]
60	File - Swimming	1971-1972
61	File - Skiing	1971-1972
62	File - Football	1971-1972
63	File - Wrestling	1971-1972
64	File - Volleyball	1971-1972
65	File - Tennis	1971-1972
66	File - Track and Field	1971-1972
67	File - Soccer	1971-1972
68	File - Cross-Country	1971
54	File - Basketball	1971-1972
70	File - Tommies Basketball	1971-1972
71	File - Judo	1971-1972
72	File - Water Polo	1971-1972
73	File - Gymnastics	1971-1972
74	File - Golf	1971
75	File - Curling	1971-1972
76	File - Badminton	1971-1972
77	File - Boxing	[1971]
78	File - Schedule	1966-1967
79	File - Hockey Game Reports	1971-1972
80	File - Recruitment	[197-?]-1971
81	File - Recruitment	1970-1972
82	File - Recruitment	1975
83	File - Ontario Correspondence	1971
84	File - United States Correspondence	1971
85	File - Prospects	[1971?]
86	File - Ontario Prospects	1971
87	File - Hockey	1975
88	File - The Starting Line-up – Basketball	1975
30	File - Tickets	1971-1972
90	File - Schedules	1962-1963, 1970-1972
91	File - Football	1963
92	File - Hockey	1962
93	File - Football	[196-?]

Series I034.1/9540: Championships and Tournaments

Date: 1901-1974 (date of creation)

Physical description: 25 cm of textual records

Restrictions on access:

Access to series 9540 Championships and Tournaments is restricted.

File / item list

Ref code	Title	Dates	Access status	Container
01	File - Intramurals Incident – MacDonald College	1971		

02	File - Second Annual Loyola Women's Invitational Basketball Tournament	[1973?]
03	File - OSLAA	1971
04	File - OSLAA Soccer	1969
05	File - OSLAA Soccer	1970
06	File - OSLAA Judo Championships	1967-1970
07	File - Women's Hockey Tournament	1970-1974
08	File - Yugoslav National Basketball Team vs Loyola	1970
09	File - 8th Annual Loyola Centennial Basketball Tournament	1973
10	File - Basketball Tourney	1969
11	File - CIAU Sailing Championships	1971-1972
12	File - Great Britain Olympic Basketball Team Tour of Canada and USA	1969-1972
13	File - QUAA Basketball Playoffs	1970-1972
14	File - OSLAA Hockey Championships	1968-1970
15	File - Ontario Intercollegiate Football Conference	1965
16	File - 6th Annual Canadian Centennial Basketball Tournament	1971
17	File - Loyola College Athletic Association 4th Annual Field Day	1901
18	File - Second Annual Loyola Women's Invitational Basketball Tournament	1973

Series I034.1/9550: Sport and Athletics Recognition Events

Date: 1966-1973 (date of creation)

Physical description: 10 cm of textual records

Restrictions on access:

Access to series 9550 Sport and Athletics Recognition Events is restricted.

File / item list

Ref code	Title	Dates	Access status	Container
01	File - Sports Celebrity Dinner	1972-1973		
02	File - Homecoming	1966-1969		
03	File - Nowalkoski and McConachie Appreciation Night	[196-?]		
04	File - Hall of Fame	1967-1970		
05	File - Athletics Events	1969-1971		
06	File - Hall of Fame	1971-1973		
07	File - Hall of Fame	1966-1971		
08	File - LCAA Awards Banquet	1966		
09	File - Sports Hall of Fame Citations	1967-1973		
01	Item - Beauregard, Dr. William	1970		
02	Item - Bedard, Robert	1967		
03	Item - Broden, Connell T.	1968		
04	Item - Broderick, Dr. Robert J.	1967		
05	Item - Dinsmore, Charles	1967		

06	Item - English, Herbert	1969
07	Item - English, Keith	1972
08	Item - Gagnon, Dr. Donald	1973
09	Item - Gagnon, Gary F.	1973
10	Item - Gallery, John O'Neill	1970
11	Item - Haynes, Paul	1967
12	Item - Howlett, Peter Anthony	1970
13	Item - Hyland, Harry	1969
14	Item - McCullum, Bernard	1967
15	Item - Malone, Clifford	1970
16	Item - Marchessault, Dr. Robert	1973
17	Item - McMullan, Dr. John	1969
18	Item - Meagher, Edmund R.	1968
19	Item - O'Brien, Andy	1972
20	Item - Orban, William	1969
21	Item - Pemberton-Smith, David	1972
22	Item - Pigeon, George	1972
23	Item - Poirier, Joseph J.	1968
24	Item - Power, Senator Charles	1967
25	Item - Shaughnessy, Frank Jr.	1967
26	Item - Shaughnessy, Frank Sr.	1967
27	Item - Smith, Norman A.	1968
28	Item - Suinaga-Lujan, Pedro	1967
29	Item - Toohy, Ralph, 1948	1973
30	Item - Warren, Robert John	1967

Series I034.1/9560: Athletics Awards and Bursaries

Date: 1967-1970 (date of creation)

Physical description: 4 files

File / item list

Ref code	Title	Dates	Access status	Container
01	File - Awards	[196-?]-[197-?]		
02	File - SGWU Athletics Council Awards	1967-1970		
03	File - Women Awards	1970		
04	File - Women's Athletics Awards	1970		
I034-02-3150	Item - MVP football and soccer Photographed by Posen Studio	1968		
I034-02-3151	Item - Unidentified Man Receiving Award Photographed by Michel Gravel	[197-]		
I034-02-3152	Item - The Brodrick Award Photographed by Jim Mac Donald	1972		
I034-02-3153	Item - Group of men shaking hands Photographed by Paul Hrasko	December 10, 1973		
I034-02-3154	Item - Athletics Award Winners	1973		
I034-09-043	Item - Basketball Game between Loyola and Sir George Williams	February 16, 1972		